



2025

NORTHERN TERRITORY
VOLUNTEER OF THE
YEAR AWARDS

Nomination Guidelines



2025

NORTHERN TERRITORY VOLUNTEER ^{OF} THE YEAR AWARDS

About the Awards

The 2025 NT Volunteer of the Year Awards recognise and celebrate the impact volunteers, volunteer managers, and volunteer involving organisations have in building resilient communities, services and connections across the whole of Northern Territory. Awards Ceremonies are held in both the Top End and Central Australia.

Volunteering NT are the promoters of the Awards, in partnership with the Northern Territory Government (NTG).

Nomination Guidelines

These guidelines contain information about how to nominate, eligibility and Terms and Conditions.

Please read the guidelines and ensure that you understand and agree to the Terms and Conditions *prior* to nominating.

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Key dates

Nominations open	12:00pm Monday 3rd March 2025
Nominations close	12:00pm Tuesday 15th April 2025
Assessment and selection	Wednesday 16th April - Wednesday 30th April 2025
Awards ceremony	Central Australia Tuesday 20th May 2025, Alice Springs Top End Friday 23rd May, Darwin

Information and support

Please contact Volunteering NT for assistance or enquiries:

 Phone: 08 8989 4501

 Email: ntvolawards@vsant.org.au

 Website: www.vsant.org.au

Award Categories

There are seven (7) categories for the 2025 Volunteer Awards. They are offered in both Central Australia and the Top End and there will be an Awards Ceremony in both locations.

Chief Minister's Volunteer of the Year Award

The prestigious Chief Minister's Volunteer of the Year Award celebrates people whose volunteering has made a remarkable difference for a community, group, organisation or cause in the NT.



This award is open to individuals 24 years old and over.

Chief Minister's Youth Volunteer of the Year Award

Celebrates the enthusiasm, initiative and leadership of young people whose volunteering has made a remarkable difference for a community, group, organisation of cause.



This award is open to individuals under 24 years old.

Chief Minister's Community Volunteer Organisation/Team of the Year Award

Celebrates the commitment, impact and importance of clubs/teams / units / organisations that that provided local services, led positive change, or supported social and community life in the NT.



This award is open to organisations (**for profit or not for profit**) of any size.

Award Categories cont.

Grassroots Group of the Year Award

Celebrates the commitment, impact and importance of grassroots groups that have provided local services, led positive change, or supported social and community life in the NT.

This award is open to groups that are entirely volunteer led and operated, with a turnover of less than \$50,000 or less a year.

Excellence in Volunteer Management Award

Presented in acknowledgment of a salaried or non-salaried individual, group or volunteer management program that has demonstrated good practice in the management of volunteers and volunteer programs.

*This award is open to a **salaried or non-salaried individual or for-profit or not-for profit organisation** of any size, across all sectors and regions in the NT.*

NTES Emergency Services Volunteer of the Year Award

Acknowledges a dedicated and passionate individuals with exceptional volunteer achievement, (which may include volunteer management), within an emergency service, whose significant contribution and enthusiasm for volunteering is an inspiration to others.

This award is open to individuals 24 years old and over.



NTSESVA Emergency Services Youth Volunteer of the Year Award

Recognises the enthusiasm of young people volunteering in an emergency services area.

This award is open to individuals under 24 years old.



*Volunteering is defined as “time willingly given for the common good and without financial gain” (see Volunteering Australia’s website).

How to nominate for an Award

Please submit your nomination online at: **NT Volunteer of the Year Awards**

Selection criteria

On the online nomination form you can write up to 250 words for each of the 3 criteria as follows:

1. Describe your nominee's volunteering actions during 2024 including (a) which organisation(s) they volunteered for (b) a description of what they did, (c) how frequently they volunteered, (d) the location(s) they volunteered in, and (e) what characteristics made them an outstanding volunteer (up to 250 words)
2. Describe the result of these actions. Provide examples of (a) who / what they have impacted (b) some measurable changes as a result of their volunteering – what might be a consequence if they didn't volunteer? (up to 250 words)
3. For individuals only - What inspired you to nominate this person? (up to 250 words)
4. For managers and organisations only - How did they make volunteering more inclusive in 2024? What have they done to make it easier for volunteers to get involved? What is the evidence of increased diversity of volunteers because of their actions? (up to 250 words)

Tips:

- *Provide specific examples to demonstrate the impact of your nominee's efforts.*
- *You might find it easier to draft your answers on a Word Doc / Google Doc first, then copy and paste into the nomination form*
- *Try using 'voice-to-text' functions (both Microsoft Word Doc and Google Doc have this option) if you prefer talking about your nominee rather than writing, then copy and paste your answers into the nomination form.*

Terms and conditions

A person who nominates (nominator) an individual or organisation (nominee) for the 2025 NT Volunteer of the Year Awards (Awards) is deemed to have accepted the following terms and conditions.

Eligibility

1. Members of the judging panel, employees and contractors of Volunteering NT or their immediate families, are ineligible to be a nominator or a nominee.
2. Completed nominations must be received before 12.00pm (midday) Tuesday 15 April 2025. Nominations received after this time will be ineligible. No responsibility will be accepted by Volunteering NT for lost, late, incomplete or incorrectly submitted nominations.
3. An individual cannot nominate themselves.
4. Individual nominees must have been living in and undertaking voluntary activities in the NT during the period 1 Jan 2024 to 31 Dec 2024 (inclusive).
5. An individual nominee's activities must satisfy Volunteering Australia's definition of volunteering, being "time willingly given for the common good and without financial gain".
6. An individual may be nominated for more than one category if they are eligible. A separate nomination form must be submitted for each category addressing the criteria for each Award.
7. Organisations must be an entity that delivered volunteer-involving programs in the NT during the period 1 Jan 2024 to 31 Dec 2024(inclusive).
8. A member of an organisation may submit a nomination for the organisation they are involved with.
9. Volunteering NT reserves the right to verify the validity of nominations, allocate nominations into an alternative category and disqualify any nomination which, in the opinion of Volunteering NT or the NTG, can be considered objectionable, potentially insulting or inflammatory or generally damaging to the goodwill or reputation of the Awards, Volunteering NT or the NTG, or any nomination that is not compliant with these Terms and Conditions.
10. Volunteering NT may request further information or clarification from the nominator or nominee(s).

Definition of 'Volunteer'

When nominating for **Chief Minister's Volunteer of the Year Award, Chief Minister's Youth Volunteer of the Year Award, NTES Emergency Services Volunteer of the Year Award or NTSESVA Emergency Services Youth Volunteer of the Year Award** a Volunteer is defined as someone who "willingly gives time for the common good and without financial gain" (see [Volunteering Australia's website](#)).

A member of the organisation may submit the nomination. The nominator and the organisation's primary contact cannot be the same person.

Definition of Volunteering Organisation / Team

If nominating an organisation for the **Chief Minister's Community Volunteer Organisation/Team of the Year Award, Grassroots Group of the Year, or Excellence in Volunteer Management Award**, the organisation must be an entity (for profit or not-for-profit) that delivers volunteer-involving programs in the NT.

Nominator's consent

- By submitting a nomination, the nominator confirms they have the consent of any person whose personal information is contained in a nomination, and for Volunteering NT to disclose that personal information to other parties including, but not limited to, judges, the NTG, for the purposes of the Awards.
- Each nominator consents to Volunteering NT using their statements, name, likeness, image, voice and/or participation in the Awards (including photograph, film and/or recording of the same) in any media for an unlimited period without further notification, remuneration or compensation for the purpose of promoting, publicising or marketing the Awards (including any outcome).

Nominee's consent

- By accepting their nomination, the nominee(s) (or if under the age of 18, the nominee's parent or legal guardian) consents to Volunteering NT using their nomination statements, name, likeness, image, voice and/or participation in the Awards (including photograph, film and/or recording of the same) in any media for an unlimited period without further notification, remuneration or compensation for the purpose of promoting, publicising or marketing the Awards (including any outcome); and
- Each nominee consents to Volunteering NT using their personal information, and for Volunteering NT or the Department to disclose their personal information to other parties including, but not limited to, judges and the Department, for the purposes of the Awards.
- If the nominee does not agree, the nominee must not accept their nomination and will be ineligible for an Award.

Judging and selection

- Volunteering NT reserves the right to verify the validity of nominations, allocate nominations into an alternative category and disqualify any nomination which, in the opinion of Volunteering NT or the NTG, can be considered objectionable, potentially insulting or inflammatory or generally damaging to the goodwill or reputation of the Awards, Volunteering NT or the NTG, or any nomination that is not compliant with these Terms and Conditions.
- Volunteering NT may request further information or clarification from the nominator or nominee(s).
- A judging panel will consider all eligible nominations and rate each against the description for the selected Award category.
- The judging panel's decision is final and no correspondence or discussion will be entered into.
- All eligible nominees will receive a certificate from Volunteering NT.
- Each nominee will be invited to attend the Awards ceremony. Award nominees under 18 years of age must be accompanied by a parent or legal guardian.
- Each nominator will be invited to attend the Awards ceremony.

Privacy

- Consistent with Volunteering NT policy and legislation, Volunteering NT endorses fair information handling practices. Personal, health and sensitive information supplied will be used by Volunteering NT, the NTG, the judging panels, and the Award ceremony venue for the purposes of considering nominations, selecting Award recipients and providing the Award Ceremony. Information will not be disclosed or used for any other purpose without the express consent of the person to whom the information relates, unless otherwise required or permitted by law.
- Volunteering NT's Privacy Statement sets out how Volunteering NT collects, uses, holds and discloses personal information. Volunteering NT complies with the Privacy Act 1988 (Cth,) where required to do so, in respect of the collection, management and disclosure of personal information.

Liability

It is intended and agreed that the conduct of the Awards shall not give rise to any legal obligations or duties, valid or enforceable in any way against Volunteering NT or the NTG.



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