

Volunteering SA & NT Inc

Financial Statements

For the Year Ended 30 June 2019

Volunteering SA & NT Inc

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For the Year Ended 30 June 2019

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Volunteering SA & NT Inc

Directors' Report

30 June 2019

The directors present their report on Volunteering SA & NT Inc for the financial year ended 30 June 2019.

General information

Directors

The names of the directors in office at any time during, or since the end of, the year are:

Names

Joe Capozza

Karen Buenger

Sarah Collyer-Braham

Andrew Turner

Kristen Martins

Ann-Marie Chamberlain

Simon Bennett

Appointed (18/10/2018)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal activities

The principal activity of Volunteering SA & NT Inc during the financial year was the representation of the interests of volunteers and the volunteering sector in South Australia and Northern Territory.

No significant changes in the nature of the Association's activity occurred during the financial year.

Operating results and review of operations for the year

Operating result

The surplus of the Association for the financial year amounted to \$ 29,358 (2018: \$ (123,677)).

Review of operations

The Association continued to engage in its principal activity during the financial year and the results of those operations are disclosed in the financial statements.

Other items

Significant changes in state of affairs

There have been no significant changes in the state of affairs of the Association during the year.

Events after the reporting date

No matters or circumstances have arisen since the end of the financial year which significantly affected or could significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.

Volunteering SA & NT Inc

Directors' Report

30 June 2019

Other items

Future developments and results

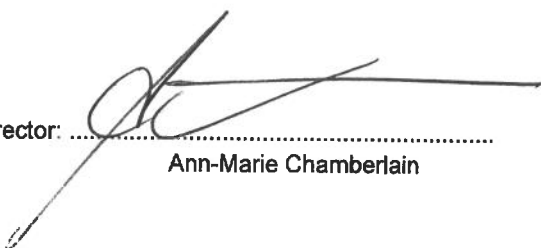
The Association expects to maintain the present status and level of operations.

Auditors independence declaration

A copy of the auditor's independence declaration in relation to the audit for the year ended 30 June 2019 has been received and can be found on page of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: 
Karen Buenger

Director: 
Ann-Marie Chamberlain

Dated this 30th day of Sept 2019

Auditor's Independence Declaration under Section 60-40 of the Charities and Not-for-profits Commission Act 2012 to Volunteering SA & NT Inc.

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019, there have been:

- (i) No contraventions of the auditor independence requirements as set out in section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
- (ii) No contraventions of any applicable code of professional conduct in relation to the audit.

MGI Assurance (SA) Pty Ltd
Chartered Accountants



Clayton Lawrence
Director

Eastwood, South Australia
1 October 2019

Volunteering SA & NT Inc

Statement of Comprehensive Income
For the Year Ended 30 June 2019

	Note	2019 \$	2018 \$
Revenue			
Revenue	3	1,655,844	1,717,551
Other revenue	3	33,668	25,947
Total revenue		<u>1,689,512</u>	<u>1,743,498</u>
Expenses			
Employee benefits		1,197,274	1,241,340
Administration		163,090	209,547
Travel		67,727	104,316
Lease	4	81,776	78,412
Occupancy		22,733	19,856
Depreciation and amortisation	4	10,126	10,143
Membership		26,312	22,571
Training		5,134	12,400
Inventory impairment	4	106	309
Other expenses		85,876	168,281
Total expenses		<u>1,660,154</u>	<u>1,867,175</u>
Surplus / (deficit) for the year		<u>29,358</u>	<u>(123,677)</u>
Other comprehensive income		-	-
Total comprehensive income for the year		<u><u>29,358</u></u>	<u><u>(123,677)</u></u>

The accompanying notes form part of these financial statements.

Volunteering SA & NT Inc

Statement of Financial Position
As At 30 June 2019

	Note	2019 \$	2018 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	589,479	674,035
Trade and other receivables	6	85,360	62,389
Inventories	7	10,957	13,345
Other assets	8	24,585	18,915
TOTAL CURRENT ASSETS		710,381	768,684
NON-CURRENT ASSETS			
Property, plant and equipment	9	58,081	38,158
Intangible assets	10	2,620	1,830
TOTAL ASSETS		771,082	808,672
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	11	75,525	95,344
Employee benefits	13	136,316	143,302
Other liabilities	12	168,894	195,844
TOTAL CURRENT LIABILITIES		380,735	434,490
NON-CURRENT LIABILITIES			
Employee benefits	13	9,029	22,222
TOTAL LIABILITIES		389,764	456,712
NET ASSETS		381,318	351,960
ACCUMULATED FUNDS			
Reserves	14	69,775	129,775
Accumulated funds		311,543	222,185
TOTAL ACCUMULATED FUNDS		381,318	351,960

The accompanying notes form part of these financial statements.

Volunteering SA & NT Inc

Statement of Accumulated Funds

For the Year Ended 30 June 2019

2019

	Retained Earnings	General Reserves	Total
	\$	\$	\$
Balance at 1 July 2018	222,185	129,775	351,960
Surplus during the year	29,358	-	29,358
Transfers (from)/to reserves	60,000	(60,000)	-
Balance at 30 June 2019	311,543	69,775	381,318

2018

	Retained Earnings	General Reserves	Total
	\$	\$	\$
Balance at 1 July 2017	298,829	176,808	475,637
(Deficit) during the year	(123,677)	-	(123,677)
Transfers (from)/to reserves	47,033	(47,033)	-
Balance at 30 June 2018	222,185	129,775	351,960

The accompanying notes form part of these financial statements.

Volunteering SA & NT Inc

Statement of Cash Flows
For the Year Ended 30 June 2019

	2019	2018
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from operations	1,960,561	2,070,650
Payments to suppliers and employees	(2,054,491)	(2,081,428)
Interest received	15,420	9,752
Net cash (used in) operating activities	17 <u>(78,510)</u>	<u>(1,026)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of intangible asset	(2,000)	(2,000)
Purchase of property, plant and equipment	(4,046)	(6,983)
Net cash (used in) investing activities	<u>(6,046)</u>	<u>(8,983)</u>
CASH FLOWS FROM FINANCING ACTIVITIES:		
Net (decrease) in cash and cash equivalents held	(84,556)	(10,009)
Cash and cash equivalents at beginning of year	674,035	684,044
Cash and cash equivalents at end of financial year	5 <u><u>589,479</u></u>	<u><u>674,035</u></u>

The accompanying notes form part of these financial statements.

Volunteering SA & NT Inc

Notes to the Financial Statements

For the Year Ended 30 June 2019

1 Basis of Preparation

This special purpose financial report has been prepared in order to satisfy the financial reporting requirements of the ACNC Act 2013 and Australian Charities and Not-for-Profits Commission Regulations 2012. The board of directors has determined that the association is not a reporting entity. Volunteering SA & NT Inc. is a not-for-profit entity for the purpose of preparing the financial statements.

The financial report was approved by the board of directors as at the date of the board of directors' report.

The financial report has been prepared in accordance with the requirements of the ACNC Act 2013 and Australian Charities and Not-for-Profits Commission Regulation 2012 and all applicable Accounting Standards as listed below:

AASB 101: Presentation of Financial Statements

AASB 107: Cashflow Statements

AASB 108: Accounting Policies, Change in Accounting Estimates and Errors

AASB 1031: Materiality

AASB 1048: Interpretation and Application of Standards

AASB 1054: Australian Additional Disclosures

The financial report has been prepared under the historical cost convention, as modified by revaluations to fair value for certain classes of assets as described in the accounting policies.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of the financial report.

2 Summary of Significant Accounting Policies

(a) Leases

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the life of the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

(b) Revenue and other income

Grant revenue is recognised in the statement of comprehensive income when the association obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably. If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

Donations are recognised as revenue when received.

Revenue from rendering of services is recognised upon the delivery of the service to the customer.

Revenue from organising and hosting of events is recognised in the period in which the events are held.

Interest revenue is recognised when it becomes receivable on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

Volunteering SA & NT Inc

Notes to the Financial Statements

For the Year Ended 30 June 2019

2 Summary of Significant Accounting Policies

(c) Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the ATO authority is classified as operating cash flows.

(d) Inventories

Inventories held for sale are measured at the lower of cost and net realisable value. For inventory acquired at no or nominal consideration, cost is the current replacement cost at the date of acquisition.

(e) Property, plant and equipment

Plant and equipment

Plant and equipment are measured using the cost model. Where plant and equipment are acquired at no cost or for a nominal amount, cost is deemed to be the fair value as at the acquisition date.

Depreciation

Property, plant and equipment, is depreciated on a straight-line basis over the asset's useful life to the Association, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Furniture, Fixtures and Fittings	25%
Office Equipment	15%
Computer Equipment	15%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

(f) Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, cash at bank and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(g) Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at their nominal amounts based on remuneration rates which are expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made in respect of the services provided by employees up to the reporting date. Changes in the measurement of the liability are recognised in

Volunteering SA & NT Inc

**Notes to the Financial Statements
For the Year Ended 30 June 2019**

2 Summary of Significant Accounting Policies

- (g) **Employee benefits**
the statement of comprehensive income.

Employee benefit obligations are presented as current liabilities in the statement of financial position if the association does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

- (h) **Comparatives**

- (i) **Note name - generic text**

Where necessary, comparative information has been reclassified and repositioned for consistency with current year disclosures.

3 Revenue and Other Income

	2019	2018
	\$	\$
Operating revenue		
- Grants	1,346,763	1,434,929
- Grants - Northern Territory Government	105,046	47,294
- Donations	26,883	839
- Membership fees	65,052	67,714
- Merchandise and publications	12,325	9,424
- Business development and consultancy	79,075	120,589
- Training and lecture fees	20,700	36,762
	1,655,844	1,717,551
Other revenue		
- Aboriginal Volunteer Program management fees	5	1,825
- Interest income	14,914	14,380
- Sundry revenue	18,254	9,742
	33,668	25,947
	1,689,512	1,743,498

Volunteering SA & NT Inc

Notes to the Financial Statements

For the Year Ended 30 June 2019

4 Result for the Year

The result for the year includes the following specific items:

	2019	2018
	\$	\$
- Depreciation	10,126	10,143
- Impairment of inventory	106	309
- Rent expense - operating lease	81,776	78,412

5 Cash and Cash Equivalents

Cash at bank and in hand	289,479	374,035
Short-term deposits	300,000	300,000
	589,479	674,035

Included in the above cash at bank balance is a balance of nil (2018: \$3,602) held for the Oodnadatta Aboriginal Volunteer Program which is being managed in partnership with the Aboriginal Reference Group, Australian Volunteers International (AVI) and Volunteering SA & NT Inc.

Volunteering SA & NT Inc. manages the funds received and paid out for the projects. The following is the summary of the monies handled by Volunteering SA & NT Inc.

	2019	2018	
	\$	\$	
Opening balance	4,505	4,638	
Add: Donations	-	25,365	
Add: Bank Interest	-	182	
Total Income	4,505	30,185	
Less: AVI Expense Reimbursements	(4,001)	(23,673)	
Less: VSA & NT Support Fees	3 (500)	(1,825)	
Less: Bank Interest paid to VSA & NT	(4)	(182)	
Closing balance	-	4,505	

6 Trade and Other Receivables

CURRENT			
Trade debtors	62,465	54,081	
Interest receivable	7,792	8,297	
GST input credits	15,103	11	
	85,360	62,389	

Volunteering SA & NT Inc

Notes to the Financial Statements

For the Year Ended 30 June 2019

7 Inventories	2019	2018
	\$	\$
CURRENT		
Merchandise at cost	<u>10,957</u>	<u>13,345</u>
8 Other Assets		
CURRENT		
Prepayments and other assets	<u>24,585</u>	<u>18,915</u>
9 Property, plant and equipment		
Furniture, fixtures and fittings at cost	2,700	2,700
Accumulated depreciation	<u>(2,700)</u>	<u>(2,700)</u>
	-	-
Office equipment at cost	<u>57,244</u>	<u>31,243</u>
Accumulated depreciation	<u>(19,859)</u>	<u>(17,284)</u>
	<u>37,385</u>	<u>13,959</u>
Computer equipment at cost	<u>124,570</u>	<u>121,732</u>
Accumulated depreciation	<u>(103,874)</u>	<u>(97,533)</u>
	<u>20,696</u>	<u>24,199</u>
	<u><u>58,081</u></u>	<u><u>38,158</u></u>
10 Intangible Assets		
Software		
Cost	4,000	2,000
Accumulated amortisation and impairment	<u>(1,380)</u>	<u>(170)</u>
Net carrying value	<u>2,620</u>	<u>1,830</u>
11 Trade and Other Payables		
CURRENT		
Trade creditors	<u>28,564</u>	<u>80,718</u>
Sundry creditors and accruals	<u>46,960</u>	<u>14,626</u>
	<u><u>75,524</u></u>	<u><u>95,344</u></u>

Volunteering SA & NT Inc

Notes to the Financial Statements For the Year Ended 30 June 2019

12 Other Liabilities

	2019	2018
	\$	\$
CURRENT		
Deferred income	56,592	75,925
Grants received in advance	112,302	116,317
Amounts due to Aboriginal Volunteer Program	-	3,602
	168,894	195,844
	168,894	195,844

13 Provisions

CURRENT		
Provision for annual leave	48,414	67,203
Provision for long service leave	87,902	76,099
	136,316	143,302
	136,316	143,302
NON-CURRENT		
Provision for long service leave	9,029	22,222
	9,029	22,222

14 Reserves

The extraordinary reserve represents funds set aside to provide for unfunded prioritised expenditure in the following financial year. During the 2019 financial year \$60,000 was transferred from the extraordinary reserve (2018: \$13,477). Also during the 2019 financial year, there was no movement in the NT employment reserve (2018: \$126,186 transferred from).

	2019	2018
	\$	\$
Public trustee funds reserve		
Opening balance	15,658	15,658
Closing balance	15,658	15,658
	15,658	15,658
Extraordinary reserve		
Opening balance	114,117	34,964
Transfers in	-	92,630
Transfers out	(60,000)	(13,477)
Closing balance	54,117	114,117
	54,117	114,117
NT employment reserve		
Opening balance	-	126,186
Transfers out	-	(126,186)
Closing balance	-	-
	69,775	129,775

Volunteering SA & NT Inc

Notes to the Financial Statements

For the Year Ended 30 June 2019

15 Economic Dependence

Volunteering SA & NT Inc. is economically dependent on government funding for the majority of its operating costs. As at the date of signing of the financial report, the board of management has no reason to believe that there will be a significant change in the grant funding from the Commonwealth or State Government to support the operations of Volunteering SA & NT Inc.

16 Contingencies

In the opinion of the board of management, the Association did not have any contingencies at 30 June 2019 (30 June 2018:None).

17 Cash Flow Information

Reconciliation of result for the year to cashflows from operating activities

	2019	2018
	\$	\$
Profit for the year	29,358	(123,677)
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit:		
- depreciation	11,336	10,143
- inventory write-down	106	(309)
- assets donated	(26,001)	-
Changes in assets and liabilities, net of the effects of purchase and disposal of subsidiaries:		
- (increase) in trade and other receivables	(6,852)	(18,906)
- (increase) in prepayments and other assets	(5,670)	(116)
- decrease in inventories	2,284	923
-(decrease) / increase in trade and other payables	(29,145)	23,447
- (decrease)/increase in provisions	(20,179)	35,030
- (decrease)/increase in other liabilities	(33,747)	72,439
Cashflow from operations	<u>(78,510)</u>	<u>(1,026)</u>

18 Association Details

The registered office of the association is:

Volunteering SA & NT Inc
Level 5, 182 Victoria Square
ADELAIDE SA 5000

Volunteering SA & NT Inc

Directors' Declaration

The board of directors has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

In the opinion of the board of directors of the Association:

1. The financial statements and notes, as set out on pages 4 to 14:
 - (a) presents fairly the financial position of Volunteering SA & NT Inc. as at 30 June 2019 and performance for the year ended on that date; and
 - (b) at the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the board of directors and is signed for and on behalf of the board by:

Director 
Karen Buenger

Director 
Ann-Marie Chamberlain

Dated this 30th day of Sept 2019

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF VOLUNTEERING SA & NT INC**

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Volunteering SA & NT Inc (the Entity) which comprises the statement of assets and liabilities as at 30 June 2019, the statement of profit or loss for the year then ended and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the management committee's declaration.

In our opinion the accompanying financial report presents fairly, in all material respects, the financial position of the Entity as at 30 June 2019 and of its financial performance and cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the entity's financial reporting responsibilities to members. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibility of Management Committee for the Financial Report

The management committee is responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the needs of members. The management committees' responsibility also includes such internal control as the management committee determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless directors either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

The management committee is responsible for overseeing the Entity's financial reporting process.

Chartered Accountants

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF VOLUNTEERING SA & NT INC**

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian

Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or taken together, they could reasonably be expected to influence the economic decisions of users taken based on the financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf. This description forms part of our auditor's report.

MGI Assurance (SA) Pty Ltd
Chartered Accountants

A handwritten signature in black ink, appearing to read 'Clayton Lawrence', with a horizontal line extending to the right.

Clayton Lawrence
Director

Eastwood, South Australia
1 October 2019

